



## Strategic Planning Committee Charter

*Approved by the Board of Directors on March 19, 2021*

### **I. Purpose of the Strategic Planning Committee**

The purpose of the Strategic Planning Committee is to oversee the preparation of the foundation's strategic plan and monitor, update, and review the plan until its completion.

### **II. Committee Membership**

The Strategic Planning Committee shall be comprised of at least 5 members of the board of directors. The committee is comprised of members with a variety of expertise, including, but not limited to, strategic planning, management, and leadership skills.

The chair of the Strategic Planning Committee shall be recommended by the president and chair of the ECU Foundation Board and approved by the Executive Committee of the foundation. The committee chair shall serve in that position for one term of four years. In special circumstances, the chair may be renewed for one additional term to serve a total of eight years. This position will be evaluated by the president and chair of the board of directors and serves at their discretion. The vice chair of the Strategic Planning Committee shall be elected by the committee and will fill in for the chair whenever the chair is unable to participate.

### **III. Committee Meetings**

The Strategic Planning Committee shall meet at least one time a year, and additionally as needed. Meetings may be in person or by means of teleconferencing. A majority of the members shall constitute a quorum, and an act of the majority, with a quorum present, shall be an act of the committee.

### **IV. Committee Authority and Responsibilities**

- a. The committee is responsible for coordinating the preparation of a new strategic plan for the Foundation every four years.
- b. The committee should monitor the progress against the plan and continually update or revise the plan as necessary.

- c. The committee should communicate progress and status to the Executive Committee and board of directors.

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*James H. Mullen*

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James H. Mullen, Chair  
Strategic Planning Committee  
ECU Foundation, Inc.

Date: 4/7/2021 | 9:16 AM EDT

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*B. Warren*

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Burney S. Warren, III, Chair  
Board of Directors  
ECU Foundation, Inc.

Date: 4/5/2021 | 1:04 PM PDT

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*Christopher M. Dyba*

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Christopher M. Dyba  
Vice Chancellor for University Advancement &  
President of the ECU Foundation, Inc.

Date: 4/5/2021 | 12:17 PM EDT